

0/00 Sunshine Rd
Sunshine Australia

Jane Doe Electrical Services

ABN 00 000 000 000

Date

Att: Company

Thank you for the opportunity in allowing us to submit our Profile.

Jane Doe Services have been trading as an ISO quality assured Electrical and Air Conditioning Company for over 12 years. We currently service (**Company Names Councils etc...**) providing maintenance and installation work, and have been on their Panel for over 10 years. Our company has recently completed all the electrical and air-conditioning works at (**name & description of sites**) and has work in progress at another 5 sites throughout SE Queensland. In addition, we have also provided services for several Qld & NSW remote areas for supply, installation and service works. We are confident in our ability to provide the services you require.

We currently employ 16 technicians.

Schedule of Rates:

- Hourly rate for Electrical and Air conditioning Technicians \$160.00 per hour
- Stand down rate for overnight stays \$280.00
- Travel allowance for overnight stays \$150.00
- Travel rate for air/road travel to communities \$100.00 per hour
- Per kilometer charge for vehicle use for travel to communities \$2.00
- Mark up on materials is 15%

Should you have any further questions please contact Jane on 89-477022 during office hours.

Kind regards

(Name)

Director/Manager